

Chariton Free Public Library
Thursday, July 9, 2020

On Thursday, July 9, 2020, the Chariton Free Public Library Board held its regular monthly meeting electronically via GoToMeeting pursuant to the recent proclamation from the Governor of Iowa regarding the COVID-19 Proclamation of Disaster Emergency.

The meeting was called to order by President Jim Mefferd at 5:32 pm. Trustees attending by phone or computer using the GoToMeeting app were Rachel Watkins-Schoenig, Faye Utesch, Justin Sharp, Tim McGee, Marcia Fenton, George Esper and Lois Dixon. Also attending by GoToMeeting were librarian Kris Murphy, and architects Edd Soenke, Tim Hielkema, and Lynn Vannoy.

Mefferd welcomed the three architects and asked them to give their presentation regarding the Capital Improvement List that they had created. The improvements had been grouped and the groups are listed by priority. Drainage Issues rank first, followed by Mechanical Issues, Exterior Improvements, Window Replacement, Lighting, and ADA Evaluation. The architects spoke for about an hour, discussing in much detail all of the issues on their list and the possible improvements and/or solutions for each. At the end of the presentation, Soenke explained that they plan to return for the August meeting to give a list of prices and options for all of the projects. This will give the board the opportunity to create a package that can be approved, and then that list can be followed according to when the money for each project becomes available. Soenke also suggested that the August board meeting be held in a large enough area, such as a parking lot, to make it possible for everyone to physically attend and still be socially distanced. He stated that he believed the meeting would be much more comfortable and productive if everyone could actually see and talk to each other in person. Several members of the board expressed their appreciation for this impressive start to the library's renovation and restoration project.

The **Agenda** was amended to show that the 9th item (**Old Business** - Library Building Repairs Phase 1 - presentation from the architects) was moved to the beginning of the meeting. The amended Agenda was unanimously accepted on a motion from Dixon and seconded from McGee.

The **Minutes** from the June meeting were unanimously approved on a motion from McGee and seconded by Utesch.

There were no members of the public present for the **Public Forum**.

There was no **Correspondence** this month.

The June 2020 **Financial Statement** and the May 2020 **Treasurer's Report** were unanimously accepted.

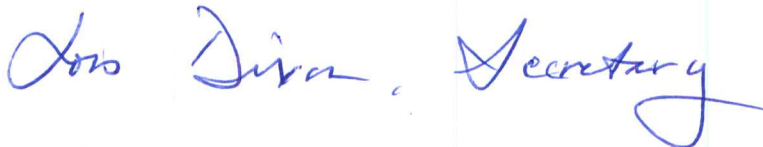
The **Claims** were approved by a roll call vote on a motion from McGee with a second from Esper. Those voting Aye were Watkins-Schoenig, Utesch, Sharp, Mefferd, McGee, Fenton, Esper and Dixon. There were no Nay votes.

Grants – Murphy reported that the library had recently received \$5000.00 from SCICF to purchase collection items. She also briefly discussed her report showing a request from the Vredenburg Foundation for \$6000.00 to purchase a new storage system for the DVD collection.

New Business - Murphy explained that, in following the ADA checklist for accreditation, it was found that the button panel and the phone in the elevator need to be replaced in order for the library to be compliant with current ADA regulations. She will be asking the KONE company for a quote to replace these items. Murphy also mentioned that the bathroom doors will have to be automated and that the stall handles must be replaced per ADA regulations.

Reports – The Director's Report and the Programming Report were both attached. McGee asked Murphy if any sort of barrier or shield had been installed at the front desk to provide a safer area when a staff member and a patron have to be face-to-face in that close setting. Murphy replied that no shield had been installed but staff members have masks available if they choose to wear one. McGee said he would like to see some sort of barrier installed to provide more protection. Mefferd directed Murphy to check with the City Manager to learn what can be done to accomplish this.

Adjournment – Being no further business, the meeting was adjourned at 6:44pm on a motion from Fenton, seconded by Sharp.



Lois Dixon, Secretary