

**Chariton Free Public Library**  
**April 14, 2022**

The Chariton Free Public Library Board held its regular monthly meeting in the Library Meeting Room on April 14, 2022 pursuant to notice given under the Iowa Open Meetings law. The meeting was called to order at 5:30 PM.

Trustees Bisgard, Fenton, Mefferd, Meyer, Sharp and Watkins-Schoenig were present. Librarian Murphy and city council liaison Jarett McGee were also present.

The **Agenda** was unanimously adopted as amended on a motion from Meyer, seconded by Mefferd.

**Public forum:** none

**Good News**

The **consent agenda** was unanimously approved on a motion from Meyer seconded by Bisgard.

The **April 2022 Claims** were reviewed by the board. After discussion, and the removal of the Primo claim, the **claims** were unanimously approved on a motion from Meyer, seconded by Mefferd.

**Unfinished Business:**

*Consideration of bids for approval re: Drainage Remediation and Foundation Work:*

The board reviewed the bids from CK Fairco and Vermillion Design Group. Meyer informed the board that the city had successfully obtained a construction easement from the property owner west of the library, had spoken with the project architect to review the bids and timeline, and that the construction committee recommended approving the CK Fairco bid.

It was moved by Meyer and seconded by Mefferd to approve the bid from CK Fairco for drainage remediation and foundation work for the amount of \$165,440. Motion passed unanimously on a roll call vote.

*Library Board By-Laws amendment:* After discussion, it was moved by Mefferd and seconded by Sharp to approve the amendments to the Library Board By-Laws as presented at the March 2022 meeting. Motion passed unanimously.

*Genealogy Contract:* Karen Patterson, president of the Lucas County Genealogical Society addressed the board to update board members on recent LCGS projects and provided the board with a list of LCGS officers with contact information.

**New Business:**

*FY22 Budget Amendment:* The board discussed the need to amend the Library's FY22 budget request to better reflect current budget projections. It was moved by Meyer and seconded by Mefferd to accept the budget revisions presented by Librarian Murphy and to include the following additional revisions

Construction Projects line: increase to \$225,000

Building and Grounds line: increase to \$15,000

Donations line: increase to \$20,000

The motion passed unanimously on a roll call vote.

*Confidentiality Policy review:* The executive committee recommended approval of the confidentiality policy as amended by Librarian Murphy. After discussion, it was moved by Mefferd and seconded by Bisgard to approve the policy as amended. Motion passed unanimously.

*Surveillance Policy review:* The executive committee recommended approval of the surveillance policy as amended by Librarian Murphy. After discussion, it was moved by Mefferd and seconded by Bisgard to approve the policy as amended. Motion passed unanimously.

**Committee Reports:**

*Building & Grounds Committee:* See attached minutes

*Construction Committee:* See attached minutes.

*Executive/Policy Committee:* See attached minutes.

*Fundraising Committee:* See attached minutes.

*Technology Committee:* did not meet

The March 2022 **director's report** was reviewed.

The meeting was adjourned at 6:32 pm on a motion from Meyer, seconded by Watkins-Schoenig.

Justin Sharp  
CFPL Board Secretary

The next meeting of the CFPL Library Board will be Thursday, May 12th, 2022 in the Meeting Room of the Library.