

**Chariton Free Public Library**  
**January 7, 2021**

The Chariton Public Library Board held its regular monthly meeting in Council Chambers at City Hall on Thursday, Jan. 7, 2021 pursuant to notice given under the Iowa Open Meetings law. The meeting was called to order at 5:31 p.m.

Trustees present: Dixon, Esper<sup>(online)</sup>, Fenton, McGee, Mefferd, Sharp, Utesch and Watkins-Schoenig<sup>(online)</sup>.  
Also present: Librarian Kris Murphy and City Manager, Laura Liegois.

The **Agenda** was unanimously adopted on a motion from Dixon, seconded by Mefferd.

**Public Forum:** none present

The **Minutes** of the **December 2020** meeting were unanimously approved on a motion Mefferd, seconded by Utesch.

**Correspondence:** none

The **December 2020 Financial Statement** was accepted on a motion from Watkins-Schoenig, seconded by Dixon.

The **January 2021 Claims** were unanimously approved on a motion from Fenton, seconded by Sharp.

**Grants:** Liegois and Murphy spoke about the Iowa's Rural Heritage Revitalization Grant. The application is due 2/1/21.

**Old Business:**

**Bequest Transfer for Building Work:** McGee spoke of pulling from the Ambelang and Swanson bequests when the time came to apply to building repair costs estimated at \$45,500 by Architect Soenke. Mefferd suggested acquiring the wills for Milnes, Pogue and L. Judd, before considering using those bequests for facility repair expenses. Murphy will obtain the wills. No action taken on this item.

**Library Long Range Plan & FY2020 Report:** Murphy will use the FY20 Report / Long Range Plan during her presentation to City Council at our budget presentation on Monday, January 11<sup>th</sup>. Trustees will review the Plan to suggest changes and for approval at a future meeting.

**New Business:**

**Fundraising Committee:** McGee asked for suggestions of local individuals who might be asked to join such a committee. He suggested Ray Meyer. Liegois is speaking with Mayor Bisgard about people looking to serve on a committee. We'd also like to have representatives from the Library Foundation on the committee. McGee also suggested that each trustee suggest ideas and information to include in our donation request materials.

**Director Evaluation:** McGee asked that trustees submit their evaluations to him this month so that he could report the results to the Board and meet with Murphy to discuss the results and future goals.

**Reminders:**

City Council Presentation **5:45 January 11<sup>th</sup>** in council chambers

Library Board Special Meeting **5:30 Thursday January 14<sup>th</sup>** in council chambers, to address contractor bids for roof repair

Trustee Training Webinar **6:00 – 7:30 Thursday January 28<sup>th</sup>** in Library Meeting Room – New Trustee Handbook

**Director's Report** attached.

The meeting was adjourned at 6:34 p.m. on a motion from Fenton, seconded by Dixon.

The next regular meeting of the Library Board will be Thursday, February 4, 2021.

Fay Utesch, Secretary