

Chariton Free Public Library

June 9, 2022

The Chariton Free Public Library Board held its regular monthly meeting in the Library Meeting Room on June 9, 2022, pursuant to notice given under the Iowa Open Meetings law. The meeting was called to order at 6:30 p.m.

Present were Trustees Fenton, Meyer, Miller, Pillsbury-Allen and Watkins-Schoenig. Also present were City Manager Liegois, Librarian Murphy, City Councilman McGee and LCGS members Patterson and Terrell.

The Agenda was unanimously adopted on a motion from Meyer, seconded by Miller.

Public Forum: none

Good News: Murphy offered the first program at the Chariton Farmers Market today. She reported that it went very well and we have high hopes for the upcoming weekly Farmers Market programs scheduled through July.

The Consent Agenda (below) was unanimously approved on a motion from Meyer, seconded by Pillsbury-Allen.

- a. **May 12, 2022 Minutes**
- b. **Correspondence**
Meyer Donation \$143 Closing Costs Public Library Land Purchase
Paul & Leslie Goldsmith \$100 in Memory of Keith & Peggy Goldsmith
- c. **May 2022 Financial Statement, April 2022 Treasurer's Report**
- d. **Grants**
Our \$5,000 ARPA Grant check arrived from the State as reimbursement for the purchase Outdoor Charging Stations.
Murphy will apply for the Vredenburg Foundation Grant to be used towards ongoing construction project costs.

The June 2022 Claims were unanimously approved on a motion from Meyer, seconded by Watkins-Schoenig.

Unfinished Business

Lucas County Genealogical Society members Karen Patterson and Sue Terrell reported on their interactions with researchers during the month of May. They also reminded the Library Board that they'll be at the Chariton Cemetery on June 13th to demonstrate the art of grave witching. Anyone from the public wishing to attend may try it out for themselves.

Meyer moved to cash the Blake Trust funds when the investment matures on 7/10/22. Miller seconded and the motion passed unanimously.

<u>Number</u>	<u>Purchased</u>	<u>Matures</u>	<u>Amount</u>	<u>Rate</u>	<u>Bank</u>	<u>Fund</u>
82649	07/10/18	07/10/22	1,000.04	.40%	MHB	Blake

Watkins-Schoenig moved to accept the quote (\$3,789) from Mainstay Systems of Iowa for the FY23 purchase and installation of a new Library network server. Meyer seconded. Miller questioned where the funding would come from. Our new equipment budget for FY23 is only \$1,000. The Board and City will amend the FY23 budget in March or April of 2023 to accommodate the additional expense. The motion passed unanimously.

New Business

Meyer moved to approve the new *Agreement Between The Chariton Public Library and The Lucas County Genealogical Society* as presented. Watkins-Schoenig seconded and the motion passed unanimously.

Consideration of the Elevator Maintenance Options presented by OTIS, KONE and Schumacher were tabled to allow the Building Committee to review them thoroughly and bring a recommendation to the Board.

On a motion from Meyer, seconded by Miller, the Board directs the City Clerk to issue an RFP to local financial institutions and to People's Bank for money market account investment options for Library funds. The Board will use the information provided by the City Clerk at the July 14th meeting.

Building Grounds Committee (did not meet)

Fundraising Committee (6/9/22 meeting minutes attached)

Executive/Policy Committee (6/1/22 meeting)

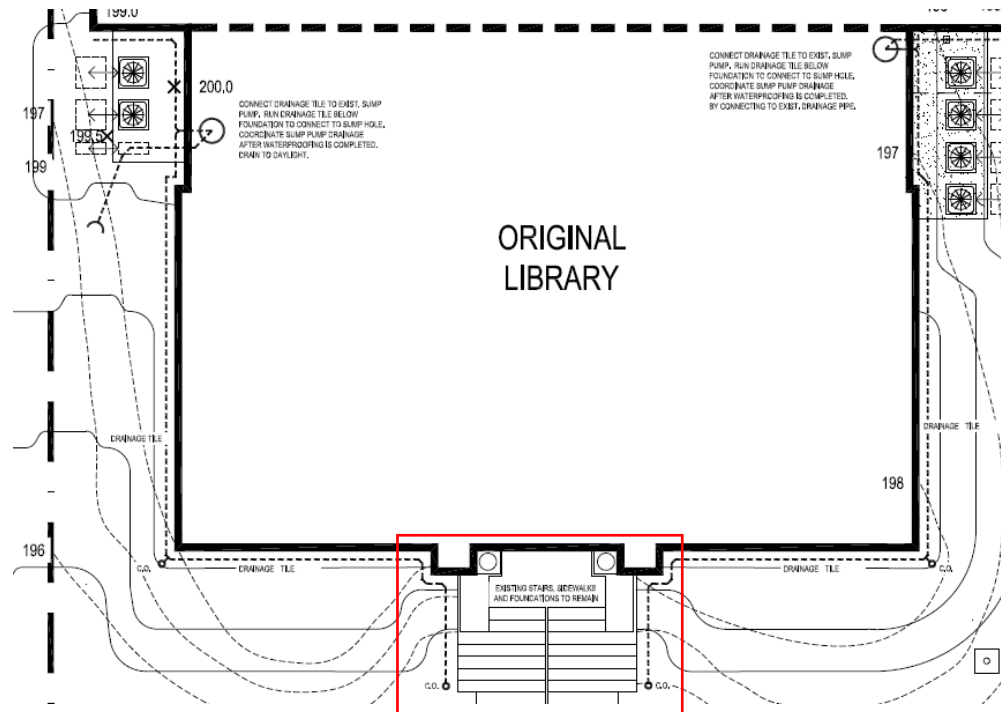
Technology Committee (did not meet)

Construction Committee (6/7/22 meeting) (Bisgard, Meyer, Murphy, Watkins-Schoenig, Soenke, Fairholm)
Meyer’s photographs show that waterproofing was not extended along the west and east sides of the stairs, which is what the Library Board intended should be done. The plan below seemed to show, and Soenke had told the Board, that the waterproofing would extend along the base of the stairs.

The addendum to the waterproofing project said....

- Item No. 2 **Delete work for south stair replacement.** Instead extend the drain tile south on both the west and east sides of the stair; install to ensure storm water drains to the new tile shown on the previous drawings, dated

But it did not stipulate extension of the waterproofing to that same area.



West side →



← East side

During the meeting Soenke contacted Fairholm & the issue of the waterproofing not wrapping the front pillars was discussed. Fairholm said that the area to the west of the stairs, filled only that morning, could be dug out again (possibly with a change order) to install waterproofing around the pillars/corners adjacent to the stairs, and that on the east side, still unfilled, waterproofing would be installed.

E Edd Soenke
to Ray meyer, Rachel Schoenig, Tim Hielkema, Kris Murphy, Chris Fairholm
Mon, Jun 6, 2022 10:03 PM

Construction committee team:
Because the Bentonite Composite Sheet Waterproofing System specified for the project could not meet the attachment requirements (pull-out tests to the limestone rubble), we are substituting an equal system (as specified by TDPa) by TREMCO: **TREMproof 250 GC**, Single-Component, Rapid Curing, Fluid-Applied Elastomeric Waterproofing Membrane on properly parged walls of the limestone rubble foundations (see attached photo on the bottom and images of the excavations).
For now, the drain tile system has been tied into the existing drain tile. In the future, if it is determined the system becomes plugged even after attempting to clean the drain tile via the installed cleanouts, stormwater will be pumped up from both sump pumps to daylight on the west and east.
We can discuss the details of these decisions during the ZOOM call tomorrow noon.
Edd

← A change-up in product due to the rough surface of the limestone rubble foundation.

Staff Reports –Director’s Report attached.

Board Comments –There was discussion concerning the Genealogical Society holding keys to the Library building.

Agenda Items for Next Meeting

Personnel Policy (City Employee Handbook)

Adjournment: The meeting was adjourned at 7:18 p.m. on a motion from Pillsbury-Allen, seconded by Watkins-Schoenig.

Library Director Kris Murphy _____, Secretary pro tem

The next meeting of the Library Board will be Thursday, July 14, 2022.