CHARITON FREE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA · THURSDAY AUGUST 13, 2026
LIBRARY BOARDROOM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Anyone wishing to address the Board may do so during Public Forum. Speakers should state their name and purpose and speak for no more than five minutes, unless otherwise permitted by the presiding officer. Please note that no discussion or action on items raised in Public Forum can be undertaken at this meeting, but the speaker(s) may request the item be added to the agenda for a future meeting.

Trustee Oath – Dennis Reida

Chariton Public Library Board Meeting
August 13, 2026 at 5:30pm
Please join our meeting from your computer, tablet or smartphone.
https://meet.google.com/cth-ebfp-rrb

1. **Call to Order**
2. **Adoption of the Agenda**
3. **Public Forum**
4. **Consent Agenda:**
   a. **July 16, 2026 Minutes**
   b. **Correspondence -** Notification – Update Barbara Joan Shrader Bequest
      Resignation – Trustee Steve Blake
   c. **Grants –** Vredenburg Foundation awarded $20,000 for Capital Project Fund
5. **June 2026 Financial Statements**
6. **August 2026 Claims**
7. **Unfinished Business**
   a. Lucas County Genealogical Society Agreement (Task Force)
   b. Wood Roofing Invoice – Job Completion Issues
8. **New Business**
   a. Consideration Library Employee Pay Increase
9. **Strategic Planning**
   Finance & Policy Committee
   Community Relations Committee
   Building & Grounds Committee
10. **Director's Report**
11. **Board Comments & Continuing Education**
12. **Agenda Items for Next Month's (September 10, 2026) Meeting**

Adjournment

Chariton Free Public Library
July 16, 2026

The Chariton Free Public Library Board held its regular monthly meeting in the boardroom on July 16, 2026 pursuant to notice given under the Iowa Open Meetings law. The meeting was called to order at 5:30 p.m.

Trustees Blake, Fenton, Hunkele, Meyer and Muehlenthaler were present. Director Murphy was also present.

The Agenda was unanimously adopted on a motion from Meyer, seconded by Fenton.

Public Forum: None

Fenton moved and Hunkele seconded for unanimous approval of the **Consent Agenda**.

June 11, 2026 Minutes
Correspondence - none
Grants – Vredenburg Grant Application submitted for building revitalization projects, $25,000.

The **May 2026 Financial Statements** were reviewed. Blake moved the statements be accepted and placed on file, Meyer seconded and the motion passed unanimously.

The **July 2026 Claims** were unanimously approved on a motion from Meyer, seconded by Hunkele.

New Business

With all members of the Finance Committee present, they approved the expense ($12,327) quoted by Revamp for purchase and installation of fencing at the west boundary of the Young Reading Garden and around the HVAC units on both the east and west sides of the building. Meyer moved to approve the Revamp quote. Blake seconded and the motion passed unanimously. Blake will contact the company to schedule the work.

Reports

Building & Grounds: Strategic Plan update attached. Isaac Hirschy provided an estimate for the Young Reading Garden project, see attached. Revamp Fence and Deck submitted a quote for the Young Reading Garden fence, see attached. Wood Roofing has completed the work on the south roof and flat roof, but some issues still need to be resolved. Murphy will contact Matt Welker and request he visit to review the work. Local contractors to complete other small repairs to the building and to paint the trim and soffits were discussed.

Finance & Policy: Reviewed the Financial Report.

Director's Report: (attached)

Board Comments & Continuing Education:

Blake announced that he will be moving to Grimes in the near future.

Friends of the Library presented three copies of *The Trouble With Heroes* by Kate Messner, the juvenile *All Iowa Reads* book used for this summer's reading club. One copy will be added to the collection and the others given as summer reading prizes.

Agenda Items for next meeting:
Reida Oath of Office
Continuing Education trustee options

Adjournment: The meeting was adjourned at 6:20 p.m. on a motion from Meyer, seconded by Blake.

Kris Murphy, Library Director

THE IOWA DISTRICT COURT FOR LUCAS COUNTY

IN THE MATTER OF THE ESTATE OF BARBARA JOAN SHRADER, Deceased	CASE NO. ESPR021647 INTERLOCUTORY REPORT

The undersigned personal representative states:

1. The date of second publication of notice to creditors was December 26, 2025.
2. Listed below is the work remaining and the estimated time of completion.

Work Remaining	Estimated Date of Completion
Waiting on getting assets date of death value to finish inventory.	October 1, 2026

Bryan J. Goldsmith, Attorney for Co-Executors

I hereby certify that on July 31, 2026, I mailed a copy of this report to the following interested persons at the addresses listed below:

Name	Street Address	City, State, ZIP
Chariton Public Library	803 Braden Ave	Chariton, IA 50049
Chariton Vision II Theatre, Inc	327 North Main Street	Chariton, IA 50049
Michile Goben	P.O. Box 624	Chariton, IA 50049
Earl Bell	17657 Highway J18	Moravia, IA 52571
Lucas County, Iowa, Little League c/o Sheafer Trenary	1102 Orchard Ave	Chariton, iA 50049
Mark Alan Ripperger	109 Sout Gunnison Street	Burlington, IA 52601
Gregory D. Moore	758 NE Spring Street	Ankeny, IA 50021

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JUNE 2026 OPERATING FUND FINANCIAL REPORT FINAL FY26

REVENUE REPORT CALENDAR 6/2026, FISCAL 12/2026 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
006-410-4300	INTEREST - LIBRARY	4,500.00	177.33	4,626.39	102.81	126.39+
006-410-4470	LIBRARY RURAL FEES	19,716.00	.00	20,887.00	105.94	1,171.00+
006-410-4471	LOCAL GRANTS $MARKET	3,300.00	.00	.00	.00	3,300.00
006-410-4550	MISCELLANEOUS CHARGES	.00	.00	.00	.00	.00
006-410-4705	DONATIONS	2,000.00	200.00	2,284.15	114.21	284.15+
006-410-4715	REFUND	.00	.00	2,034.11	.00	2,034.11+
006-410-4765	LIBRARY FINES	3,000.00	293.25	3,578.95	119.30	578.95+
006-410-4799	OTHER REVENUES	3,500.00	.00	3,693.17	105.52	193.17+
006-910-4830	TRANSFER IN - LIBRARY OPERATIN	.00	.00	.00	.00	.00
006-950-4000	GENERAL PROPERTY TAXES	140,000.00	.00	140,000.00	100.00	.00
	LIBRARY OPERATING TOTAL	176,016.00	670.58	177,103.77	100.62	1,087.77+

BUDGET REPORT CALENDAR 6/2026, FISCAL 12/2026 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
006-410-6010	SALARIES	144,000.00	10,558.15	128,666.74	89.35	15,333.26
006-410-6210	DUES & SUBSCRIPTIONS	1,500.00	.00	1,816.32	121.09	316.32-
006-410-6230	TRAVEL, TRAINING, & DUES	100.00	.00	.00	.00	100.00
006-410-6310	BUILDING & GROUNDS MAINTENANCE	.00	1,223.46	6,371.84	.00	6,371.84-
006-410-6371	UTILITIES	11,000.00	809.46	16,590.95	150.83	5,590.95-
006-410-6402	ADVERTISING & LEGAL PUBLICATIO	.00	.00	.00	.00	.00
006-410-6405	RECORDING FEES	500.00	.00	1,042.00	208.40	542.00-
006-410-6411	LEGAL EXPENSES	.00	.00	.00	.00	.00
006-410-6497	MISC EXPENSE	.00	.00	.00	.00	.00
006-410-6498	PROGRAMMING	3,000.00	84.93	3,771.55	125.72	771.55-
006-410-6505	NEW EQUIPMENT	.00	.00	846.87	.00	846.87-
006-410-6507	OPERATING SUPPLIES & MATERIALS	600.00	.00	544.44	90.74	55.56
006-410-6508	POSTAGE	300.00	.00	147.40	49.13	152.60
006-410-6522	PRINTED MATERIALS	5,000.00	.00	4,810.44	96.21	189.56
006-410-6523	AUDIO/VISUAL MATERIALS	1,000.00	.00	741.82	74.18	258.18
006-410-6525	SOFTWARE & TECH SUPPORT	8,500.00	176.08	8,869.39	104.35	369.39-
006-410-6526	JANITOR SUPPLIES	500.00	.00	565.67	113.13	65.67-
	LIBRARY OPERATING TOTAL	176,000.00	12,852.08	174,785.43	99.31	1,214.57
010-410-6408	LIABILITY & PROP INS LEVY TOTA	13,000.00	.00	599.76	4.61	12,400.24
112-410-61	EMPLOYEE BENEFITS TOTAL	33,422.00	2,467.76	30,728.89	91.94	2,693.11
	TOTAL EXPENSES	46,422.00	2,467.76	31,328.65	67.49	15,093.35

JUNE 2026 ENDOWMENT/CAPITAL FUND REPORT FINAL FY26

REVENUE REPORT CALENDAR 6/2026, FISCAL 12/2026 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
167-410-4300	INTEREST - LIBRARY ENDOWMENT	.00	.00	.00	.00	.00
167-410-4471	LOCAL GRANTS	20,000.00	.00	30,000.00	150.00	10,000.00+
167-410-4705	DONATIONS	.00	.00	.00	.00	.00
167-410-4707	DONATIONS/BLDG RENOVATION	20,000.00	.00	18,806.69	94.03	1,193.31
167-410-4799	OTHER REVENUES	.00	.00	.00	.00	.00
167-910-4830	TRANSFER IN - LIBRARY ENDOW	6,502.34-	.00	6,502.34-	100.00	.00
167-910-4832	INTERFUND LOAN PAYMENT	.00	.00	.00	.00	.00
	LIBRARY ENDOWMENT TOTAL	46,502.34	.00	55,309.03	118.94	8,806.69+

BUDGET REPORT CALENDAR 6/2026, FISCAL 12/2026 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
167-410-6751	CONSTRUCTION PROJECTS	75,000.00	.00	44,992.68	59.99	30,007.32
167-910-6910	TRANSFER OUT - LIBRARY ENDOWME	.00	.00	.00	.00	.00
	LIBRARY ENDOWMENT TOTAL	75,000.00	.00	44,992.68	59.99	30,007.32

JUNE 2026 MONEY MARKET REPORT Final Fiscal Year 2026

BANK CASH REPORT 2026

FUND	BANK GL	NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	OUTSTANDING TRANSACTIONS	JUN BANK BALANCE
BANK	MIDWEST HERITAGE LIB MM BK#4		156,904.79	177.33	0.00	157,082.12	0.00	157,082.12
006	LIBRARY MM ACCOUNT							

JUNE 2026 TREASURER'S REPORT Final Fiscal Year 2026

BUDGET REPORT CALENDAR 6/2026, FISCAL 12/2026 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	LIBRARY TOTAL	297,422.00	15,319.84	251,106.76	84.43	46,315.24

TREASURER'S REPORT CALENDAR 6/2026, FISCAL 12/2026

CCOUNT	TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
006	LIBRARY OPERATING	14,634.84	670.58	12,852.08	.00	2,453.34
167	LIBRARY ENDOWMENT	329,760.99	.00	.00	.00	329,760.99

CHARITON FREE PUBLIC LIBRARY FY2026 BUDGET — FINAL — JUNE 2026

OPERATING BUDGET REVENUES & EXPENDITURES		BUDGETED	06/2026	BALANCE
BEGINNING BALANCE 7/1/2025 (Cash on hand $135.00)				**$135.00**
006-410-4300	INTEREST **MONEY MARKET**	$4,500.00	$177.33	$4,626.39
006-410-4470	RURAL FEES (Salaries & Utilities)	$19,716.00	$0.00	$20,887.00
006-410-4471	GRANTS	$3,300.00	$0.00	$0.00
006-410-4550	MISCELLANEOUS	$0.00	$0.00	$0.00
006-410-4705	DONATIONS	$2,000.00	$200.00	$2,284.15
006-410-4715	REFUND	$0.00	$0.00	$2,034.11
006-410-4765	LIBRARY INCOME	$3,000.00	$293.25	$3,578.95
006-410-4799	OTHER STATE LIBRARY ENRICH IOWA PAYMENT	$3,500.00	$0.00	$3,693.17
006-**910**-4830	TRANSFER INTO LIBRARY OPERATING FUND	$0.00	$0.00	$0.00
006-**950**-4000	CITY PROPERTY TAXES (Salaries)	$140,000.00	$0.00	$140,000.00
	TOTAL INCOME	**$176,016.00**	**$670.58**	**$177,103.77**
006-410-6010	GROSS SALARIES	$144,000.00	($10,558.15)	($128,666.74)
006-410-6210	SUBSCRIPTIONS/LICENSES	$1,500.00	$0.00	($1,816.32)
006-410-6230	TRAVEL/TRAINING/DUES	$100.00	$0.00	$0.00
006-410-6310	BUILDING & GROUNDS (budgeted $0)	$0.00	($1,223.46)	($6,371.84)
006-410-6371	UTILIITIES	$11,000.00	($809.46)	($16,590.95)
006-410-6402	ADVERTISING/PUBLICATIONS	$0.00	$0.00	$0.00
006-410- 6405	AUDITOR RECORDING FEES	$500.00	$0.00	($1,042.00)
006-410-6411	LEGAL EXPENSES	$0.00	$0.00	$0.00
006-410-6497	MISC. EXPENSES	$0.00	$0.00	$0.00
006-410-6498	PROGRAMMING	$3,000.00	($84.93)	($3,771.55)
006-410-6505	NEW FURNITURE/EQUIP (budgeted $0)	$0.00	$0.00	($846.87)
006-410-6507	OPERATING SUPPLIES	$600.00	$0.00	($544.44)
006-410-6508	POSTAGE	$300.00	$0.00	($147.40)
006-410-6522	PRINTED MATERIALS	$5,000.00	$0.00	($4,810.44)
006-410-6523	AUDIO-VISUAL MATERIALS	$1,000.00	$0.00	($741.82)
006-410-6525	SOFTWARE & TECH SUPPT	$8,500.00	($176.08)	($8,869.39)
006-410-6526	JANITOR SUPPLIES	$500.00	$0.00	($565.67)
	TOTAL EXPENDITURES	**$176,000.00**	**($12,852.08)**	**($174,785.43)**
(Cash on hand: Petty Cash $60, Income Cash Drawers $75)			**BALANCE**	**$2,453.34**

ENDOWMENT/CAPITAL BUDGET REVENUES & EXPENDITURES		BUDGETED	06/2026	BALANCE
BEGINNING BALANCE 7/1/2025				**$319,444.64**
167-410-4300	INTEREST - LIBRARY ENDOWMENT INCOME	$0.00	$0.00	$0.00
167-410-4471	GRANTS - LIBRARY CAPITAL PROJECTS INCOME	$20,000.00	$0.00	$30,000.00
167-410-4705	DONATIONS - LIBRARY ENDOWMENT INCOME	$0.00	$0.00	$0.00
167-410-4707	DONATIONS - LIBRARY CAPITAL PROJECTS INCOME	$20,000.00	$0.00	$18,806.69
167-410-4799	OTHER REVENUES - CAPITAL PROJECTS INCOME	$0.00	$0.00	$0.00
167-910-4830	TRANSFER IN - LIBRARY ENDOWMENT INCOME	$0.00	$0.00	$6,502.34
	TOTAL CAPITAL INCOME	**$40,000.00**	**$0.00**	**$55,309.03**
167-410-6751	CAPITAL PROJECT EXPENDITURES	$75,000.00	$0.00	($44,992.68)
				$329,760.99
RESTRICTED	Restricted Memorial Bequests for Collection Purchases			($75,390.01)
			CAPITAL FUND BALANCE	**$254,370.98**

CHARITON FREE PUBLIC LIBRARY
CHARITON, IOWA
AUGUST 2026 CLAIMS

OPERATING FUND CLAIMS		**BUDGET LINE**	**V#**	**PAYMENT**
Access Systems	Monthly Copier	006-410-6525	5321	$56.77
Alliant Energy	Monthly Electric	006-410-6371	131	$1,057.13
Amazon Capital Services	Programming	006-410-6498		$82.31
	Printed Materials	006-410-6522	5265	$454.47
	AV Materials	006-410-6523		$39.90
American Alarms	Annual Contract	006-410-6310	5145	$392.40
Chariton Water Department	Monthly Water	006-410-6371	80	$21.80
Fortres Grand Corporation	Annual Patron PC Security	006-410-6525	2029	$165.00
Petty Cash	Postage	006-410-6508	68	$31.01
Tri-County Fire Equipment	Annual Ext. Check	006-410-6310	2003	$193.00
WebClarity	Annual BookWhere Sub.	006-410-6525	1371	$654.00
Windstream	Monthly Phone & Int.	006-410-6371	858	$296.46
TOTAL OPERATING FUND CLAIMS PAID AUGUST 2026				**$3,444.25**

I hereby empower the treasurer of the City of Chariton, Iowa to pay the above amounts.

_____, President of the Chariton Free Public Library Board of Trustees
Susan Muehlenthaler

RESOLUTION NO. 2026-XX

A RESOLUTION FOR EMPLOYEE WAGES FOR FISCAL YEAR 2027

WHEREAS, the following positions are employees of the City of Chariton;

WHEREAS, presented in this resolution are the wages that the following positions will be paid beginning July 1, 2026:

City Offices:
City Manager – $115,500.00
City Clerk - $35.82 per hour
Deputy City Clerk - $20.82 per hour

Building and Code Enforcement:
Building and Code Enforcement Officer - $63,648.00 per year

	Hours	Wage	Salary
Chariton Public Library:			
Library Director - $53,310.40	**2,080**	**$28.13**	**$58,510.40 Raise**
Assistant Library Director - $20.47 per hour	1,475	$20.47	$30,193.25
Library Clerk 1 - $15.99 per hour	1,475	$15.99	$23,585.25
Library Clerk 2 - $15.99 per hour	1,475	$15.99	$23,585.25
Library Clerk 3 - $12.79 per hour	**1,206**	**$13.99**	**$16,871.94 Raise**
			$152,746.09

Parks and Recreation:
Parks and Recreation Director - $58,406.40 per year
Community Center Supervisory Staff Members - $32,000 per year
Aquatic Center Staff Members - $75,000 per year

Street Department:
Street Superintendent - $80,600.00 per year
Street Department Operator One - $25.92 per hour
Street Department Operator Two - $23.98 per hour
Street Department Operator Three - $20.39 per hour
Building Maintenance - $23.81 per hour
Mechanic - $30.78 per hour
Operational Assistant - $18.39 per hour
Seasonal Help - $31,680 per year

Cemetery
Cemetery Operator - $28.58 per hour
Seasonal Help - $31.680 per year

Police Department:
Sergeant - $38.20 per hour
Officer One - $36.24 per hour
Officer Two - $27.95 per hour
Officer Three - $27.00 per hour
Officer Four - $27.00 per hour
Administrative Assistant - $20.58 per hour

Chariton Free Public Library
Director's Report
August 13, 2026

The Summer Program has ended, although we are still rewarding readers with prizes and will continue to do StoryTimes at the Farmers Market, weather permitting.

We had 103 registered participants for the program this year, although we handed out about 15 more reading/activity logs than the initial 125 I had printed, which should have put us at 140. It might be that some were just lost early on, or that some kids were never signed up, although we require registration to receive prizes each week.

We offered 13 programs for kids, including the Farmers Market StoryTimes, and we had a total attendance of 220. Ange offered one adult program, and only one adult attended. It was Jone. She attended the last kids' event too and made lovely flowers out of Frooties and Fruit Roll-ups. We can't understand why more adults didn't attend. So many asked about the program, materials for which were on display in the case, and expressed interest, but then failed to come. It is disheartening. Jone promises if we offer more crafting for adults she'll wrangle friends to attend.

Beth represented the Library at the Lucas County Human Resource Exchange Council's Back to School Event on August 4th. Tuesdays are the day I close by myself, so I couldn't attend. Beth is picking up more programming responsibilities and it's great to have her available for these kinds of events! We gave away extra summer program prizes and stickers as well as Library brochures.

I did think about sending our student registration sheets home with attendees, but believe it'll be better to coordinate that through the teachers.

For the first time we've created a Spanish language brochure. I don't know why it's taken so long. It's been a few years now that we've encountered more Spanish-speaking families here in town. A couple of weeks ago I'd wished I carried some with me. I was in the Family Dollar and two moms with kids were in the checkout line in front of me. I would have loved to pass one to each of them. If I can just find a way to protect them from the chaos that is my bag, I'll start carrying some all the time.

I did not contact Matt at *Wood Roofing*, but did text the guy who was on-site in charge of the recent work. I mentioned that the north gutter was still leaking and that the repair to the soffit west of the front door didn't match the existing woodwork. I've received no response, but we did get a bill.

While he was in the building one day, I asked local contractor Kevin Gwinn, *Let's Roll Contracting*, to submit a quote to complete all of the repair and painting remaining to be done on the building exterior. Kevin is bonded by the City. After we walked around discussing the exterior issues still remaining, he offered to do an inspection as part of his quote. I asked him to include minor repairs and the painting of the 1904 basement windows in his quote. He suggested bringing in a boom truck to get a close look at the roof-adjacent areas that needed attention. He will also inspect the attic.

I will contact other contractors to request quotes.

The auditor visited us last week. Sounds like there were no issues. The report season has begun. Three state reports are due the end of this month, the annual survey by the end of October. I'll start prepping for next year's budget request as I complete these reports.

Kris Murphy

August 13, 2026