

CHARITON PUBLIC LIBRARY PATRON APPEAL

(Please mark the appropriate boxes and give a complete accounting of the action/decision in question.)

Any individual or group may appeal any decision made or actions taken by Library Staff by completing this form and submitting it to the Library Director within 30 days of the action/decision. A written response will be sent to the individual or group containing the Library Director's decision on the appeal.

☐ This appeal is being submitted to the Library Director

If the decision of the Director is unsatisfactory, or the actions or decision in question are that of the Library Director, the party may submit this appeal to the Library Board for a final ruling at the next scheduled board meeting. The appeal must be submitted within 30 days of the action/decision to be considered. The party is encouraged to present their appeal to the board in person.

The appeal will be decided based on the contents of this form, the evidence given by the appealing party, and the report presented by Library staff. The board may also call anyone else to testify.

☐ This appeal is being submitted to the Library Board - please add this appeal to the agenda for next month's meeting

☐ I will attend the next meeting (please indicate if you choose to attend)

The Board meets the second Thursday of each month at 5:30 pm in the Library Board Room.

Patron Comments:

Desired Result:

Patron Name:

 Date:

Patron Contact Information:
