

Chariton Free Public Library
August 6, 2020

The Chariton Free Public Library Board held its regular monthly meeting in the Library Meeting Room on Thursday, August 6, 2020, pursuant to notice given under the Iowa Open Meetings law.

President Jim Mefferd called the meeting to order at 5:30 pm. Other trustees present were Fenton, McGee, Sharp, Utesch, and Dixon. Also present were Librarian Kris Murphy, City Manager Laura Liegois, and our three architects from The Design Partnership – Edd Soenke, Tim Hielkema and Lynn Vannoy.

Mefferd requested that the **Agenda** be amended to move the architects' presentation to the first item.

Old Business - Library Building Repairs Phase 1: The architects began by listing the possible top priorities for renovation/repair. Drainage is a very concerning issue. Mefferd asked about getting a survey done so we know exactly where the lot lines are and how far the drainage from the library can be taken. Liegios agreed and thought that Garden & Associates would possibly have this information. The roof deterioration and damage are also serious issues. The architects recommended that both the roof repairs and the foundation drainage work should be done before the ground freezes. They believe that the labor on both of these items can probably be done up to November. They explained that the library's electrical power all comes from the pole by the parking lot. It goes underground from there and re-surfaces at the building right by the AC units on the west side. They suggested that the AC units could be removed since they'll need to be replaced. Removal of these units will ease the trenching work along that side of the building. The architects also stated that the limestone should be cleaned and sealed to prevent moisture from building up.

Murphy said that she thought 1A, 1B and 3C from the Capital Improvement List should be the top priorities at this time, including the removal of the AC units to assist in the drainage repair. She would like to make sure that we are ready for mechanical improvements/replacements in the spring.

A picture of the front of the library was shown so everyone could see how much the front stairs have settled and deteriorated. Drainage into the front yard from the roof was also discussed. Another concern is that the stained glass windows are bowing out quite a bit and will need to be repaired soon. It was mentioned that lighting improvements and replacements can be done without much disruption to the interior or exterior of the building. Everyone present agreed that a tentative general plan could be that during this fall the drainage and roof would be addressed, in the winter the focus would be on the interior and lighting, and that the HVAC, landscaping and lighting would be dealt with in the spring.

The architects finished their presentation by saying that they would wait to hear from Murphy concerning their directions from the board.

The amended **Agenda** was unanimously accepted on a motion from McGee, seconded by Utesch.

There was no one present for the **Public Forum**.

Correspondence: Murphy sent a letter of support with Dawn Morgan's request to participate in NASEF (North America Scholastic Esports Federation,) for the purpose of engaging youth in productive uses of gaming and digital activities.

The **Financial Statement** was unavailable at this time because City Hall is waiting on the auditor's visit to finalize the budget.

The **Claims** were unanimously approved on a motion from McGee, seconded by Dixon. Fenton requested that we start having the lists of library donations published in the newspaper. This is something that had been done in the past.

Grants: There were no new grants at this time.

New Business: After a brief discussion about our final directions to the architects as to where we want the library improvements and repairs to start, Mefferd moved to direct the architects and engineer to provide cost estimates and a timeline for the foundation and drainage work (items 1A and 1B on the Capital Improvement List) and roof repairs (item 3C on the Capital Improvement List). Utesch seconded, and the motion passed unanimously.

Funding for this project was discussed. Mefferd reminded the board that the Ambelang and Swanson donations were intended for big projects like this. There was a general acknowledgement that we will need to start fundraising soon, and some ideas were suggested as to how to present this project to the public. The Library Foundation was also mentioned. Dixon stated that she is planning to attend their annual meeting in September. Mefferd asked Murphy to invite the Foundation's members to the next Library Board meeting.

Being no further business, the meeting was adjourned at 7:21 pm on a motion from Utesch, seconded by Dixon.

Secretary,



Lois Dixon