

Chariton Free Public Library November 13, 2025

The Chariton Free Public Library Board held its regular monthly meeting in the boardroom on November 13, 2025 pursuant to notice given under the Iowa Open Meetings law. The meeting was called to order at 5:30 p.m.

Trustees Bisgard, Blake, Fenton, Fredericks, Meyer, Muehlenthaler^(online) Pillsbury-Allen, and Sharp were present. Director Murphy was also present.

The Agenda was unanimously adopted on a motion from Meyer, seconded by Pillsbury-Allen.

Public Forum: None

Consent Agenda: Meyer moved and Blake seconded for unanimous approval of the Consent Agenda.

October 9, 2025 Minutes

Correspondence – none

Grants – none

The **September 2025 Financial Statements** were reviewed. Pillsbury-Allen moved the statements be accepted and placed on file, Fredericks seconded and the motion passed unanimously.

The **November 2025 Claims** were unanimously approved on a motion from Fenton, seconded by Meyer.

Unfinished Business

The Building and Grounds Committee recommended proceeding with the SW Basement room refurbishment, awarding the job to Johnny Brown based on his bid for \$733.73. The Finance Committee had approved the funds for the job at their monthly meeting. Meyer moved to approve the work for up to \$1,000. Fredericks seconded and the motion was approved unanimously.

Muehlenthaler made a motion to approve the revision of the Meeting Room Policy. Meyer seconded and the motion passed unanimously.

The Strategic Plan spreadsheet was reviewed. A simple landscaping drawing was provided by Murphy to submit to the Horticultural Class at the High School so that they might design, plan and implement the first phase of landscaping next spring. Sharp will deliver the drawing and get feedback.

The Community Relations Committee met with Library staff at their inservice October 13th. Options for student tours and student library cards were discussed as well as potential coordination of the Community-Led Programming. The Committee will meet again in December. McGee plans to work on the ZEFFY fundraising option early in December.

New Business

Murphy presented a Student Library Card Registration Form drafted by Library Staff. The Finance & Policy Committee will work to revise the Circulation Policy to accommodate students securing cards without in-person visits from their legal guardians at their December meeting. They will also discuss the Board Meeting Policy currently being drafted.

Muehlenthaler and Murphy reported on communications with the Library Foundation. The Foundation received a donation of \$1,000 to be spent on something for kids at the Library, but as yet no particular project has been chosen. The Foundation board also requested information on upcoming projects which they might help fund. Muehlenthaler spoke to them about the Young Reading Garden and the basement room projects.

Reports

Building & Grounds: See above.

Community Relations: See above.

Finance & Policy: The annual fundraising letter was sent out this month and several donations have been recieved.
Muehlenthaler sent thank you letters today.

Director's Report: (attached)

Adjournment: The meeting was adjourned at 6:30 p.m. on a motion from Pillsbury-Allen, seconded by Meyer.

Kris Murphy, Library Director