

Chariton Free Public Library October 9, 2025

The Chariton Free Public Library Board held its regular monthly meeting in the boardroom on October 9, 2025 pursuant to notice given under the Iowa Open Meetings law. The meeting was called to order at 5:30 p.m.

Trustees Blake, Fenton, Fredericks, Meyer, Muehlenthaler_(online) and Sharp were present. Director Murphy was also present.

The Agenda was unanimously adopted on a motion from Fenton, seconded by Blake.

Public Forum: None

Consent Agenda: Fredericks moved and Blake seconded for unanimous approval of the Consent Agenda.

September 11, 2025 Minutes

Correspondence – none

Grants – none

The **August 2025 Financial Statements** were reviewed. Fenton moved the statements be accepted and placed on file, Blake seconded and the motion passed unanimously.

The **October 2025 Claims** were unanimously approved on a motion from Blake, seconded by Fredericks.

Unfinished Business

The Roof Project Report from Wood Roofing and Sheetmetal was reviewed. Payment was approved with the claims.

The Strategic Plan was discussed. No action taken.

The Community Relations Committee will have two members at the staff inservice October 13th to discuss how Community Led Programming will work. It will also be determined if revisions to the Meeting Room policy will impact programming options.

New Business

The Building and Grounds Committee is collecting more estimates for the refurbishment of the southwest basement room. Reallocation of basement rooms is still being assessed.

Murphy submitted the Annual State Survey Report for review.

Library Staff have requested Library t-shirts to be worn at off-site Library programs and other community events the Library participates in. Fenton suggested that Friends of the Library would be interested in paying for the shirts. Sharp suggested that Library Staff should also see if the City would provide them with City of Chariton shirts. The Staff will select a design for the Library t-shirts and apply for funding from the Friends group.

Reports

Building & Grounds: See above.

Community Relations: See above.

Finance & Policy:

The annual fundraiser letter is ready for mailing. Muehlenthaler will secure mailing materials and volunteer assistance. Due to questions about what is legally allowed in the public forum of each Board meeting, the committee discussed the need for a Board Meeting Policy. Murphy has drafted a policy to be discussed at the next committee meeting. The City Clerk confirmed the City Council's approval of Library Resolution 9112025, and the transfer will be reflected in the September 2025 financial statements.

Director's Report: (attached)

Adjournment: The meeting was adjourned at 6:24 p.m. on a motion from Fenton, seconded by Fredericks.

Kris Murphy, Library Director