**CHARITON FREE PUBLIC LIBRARY BOARD OF TRUSTEES**
**AGENDA · THURSDAY NOVEMBER 12, 2026**
**LIBRARY BOARDROOM**

All meetings of the Board are open to anyone who may wish to observe the proceedings. Anyone wishing to address the Board may do so during Public Forum. Speakers should state their name and purpose and speak for no more than five minutes, unless otherwise permitted by the presiding officer. Please note that no discussion or action on items raised in Public Forum can be undertaken at this meeting, but the speaker(s) may request the item be added to the agenda for a future meeting.

**Chariton Public Library Board Meeting**
**November 12, 2026 at 5:30pm**
**Please join our meeting from your computer, tablet or smartphone.**
https://meet.google.com/cth-ebfp-rrb

1. **Call to Order**
2. **Public Forum**
3. **Consent Agenda:**
   a. **October 8, 2026 Minutes**
   b. **Correspondence –** none
   c. **Grants –** none
4. **September 2026 Financial Statements**
5. **November 2026 Claims**
6. **Unfinished Business**
   a. *Young Reading Garden* Plan
7. **New Business**
   a. Consideration: TE Forensics Inc. quote for structural evaluation of Library facility - $2,440
   b. Consideration: Charger Manufacturing quote for five Library benches - $3,600
   c. Consideration: amended Lets Roll Contracting quote to repair & paint trim, fascia & frames - $23,360
   d. Consideration: Lucas County Electric Services quote to wire YRG charger lampposts – $7,695.10
   e. Consideration: Justin Fitzgerald Concrete quote for sidewalks and borders - $24,255
8. **Strategic Planning**
   Finance & Policy Committee met 11/4/26 – next meeting 12/2/26
   Building & Grounds Committee met 11/10/26 – next meeting 12/8/26
9. **Director's Report**
10. **Board Comments & Continuing Education**
    TRUSTEE TRAINING: ILOC 2026 | Building the Board Culture That Your Library Deserves – 4:30 in boardroom
11. **Agenda Items for Next Month's (December 10, 2026) Meeting**
    Fiscal Year 2028 Budget Request
    Fiscal Year 2027 Annual Report Pamphlet

**Adjournment**

# Chariton Free Public Library
# October 8, 2026

The Chariton Free Public Library Board held its regular monthly meeting in the boardroom on October 8, 2026 pursuant to notice given under the Iowa Open Meetings law. The meeting was called to order at 5:30 p.m.

Trustees Fenton, Hunkele, Meyer, Muehlenthaler, Reida and Sharp were present. Director Murphy was present.

**Public Forum:** none

Meyer moved and Hunkele seconded for unanimous approval of the **Consent Agenda**.

**September 10, 2026 Minutes**
**Correspondence -** Thank you to Beth Thomas from a visitor she assisted.
**Grants –** none

The **August 2026 Financial Statements** were reviewed. Sharp moved the financial statements be accepted and placed on file, Meyer seconded and the motion passed unanimously.

The **October 2026 Claims** were unanimously approved on a motion from Fenton, seconded by Reida.

**Unfinished Business**

Meyer made a motion to approve the ***Genealogy Agreement*** as presented, Hunkele seconded and the motion passed unanimously. There was discussion about what Library property is located in the room, particularly the school annuals, which may be relocated to the staff office for the convenience of visitors.

**New Business**

Meyer motioned to approve ***Resolution 10082026*** to cash out the Allender Bequest CD when it matures on 4/6/2027 and to retain the funds in the (167) Library Endowment account for Capital Projects. Hunkele seconded and the roll was called. Fenton: Yea, Hunkele: Yea, Meyer: Yea, Muehlenthaler: Yea, Reida: Yea, Sharp: Yea. The motion was approved unanimously.

Murphy submitted a draft of the ***Young Reading Garden Plan*** for discussion. Murphy, Fenton and Reida spoke about requests for quotes for the various phases of the plan. Several have been received for the fence and shade structure and one for the electrical work as well. Reida made a motion that the $1,980 quote for the trees be approved and planting take place in November. Fenton seconded and the motion passed unanimously. The Building & Grounds Committee will meet October 13th to consider the available quotes and work on a budget estimate. Murphy and Pillsbury-Allen met with Charger Manufacturing on September 29th to discuss benches and bike racks. Students are working on designs.

**Strategic Planning:**

**Building & Grounds:** Murphy noted that she would purchase globes for the hail-damaged parking lot lights. We still have no word as to whether insurance will pay towards their cost.

**Finance & Policy:** Committee met 9/30/26. More names were suggested as potential trustees.

**Director's Report**: (attached)

**Board Comments & Continuing Education:**
Fenton and Muehlenthaler attended today's Workday Webinar: The Management Role of the Trustee.

**Adjournment:** The meeting was adjourned at 6:30 p.m. on a motion from Hunkele, seconded by Meyer.

Kris Murphy, Library Director

# SEPTEMBER 2026 OPERATING FUND FINANCIAL REPORT

## REVENUE REPORT CALENDAR 9/2026, FISCAL 3/2027 25.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | ESTIMATE | MTD BALANCE | YTD BALANCE | PERCENT RECVD | UNCOLLECTED |
|---|---|---|---|---|---|---|
| 006-410-4300 | INTEREST - LIBRARY $MARKET | 4,500.00 | 177.94 | 1,267.54 | 28.17 | 3,232.46 |
| 006-410-4470 | LIBRARY RURAL FEES | 20,900.00 | .00 | .00 | .00 | 20,900.00 |
| 006-410-4471 | LOCAL GRANTS | 2,500.00 | .00 | .00 | .00 | 2,500.00 |
| 006-410-4550 | MISCELLANEOUS CHARGES | .00 | .00 | .00 | .00 | .00 |
| 006-410-4705 | DONATIONS | 2,500.00 | 20.00 | 235.00 | 9.40 | 2,265.00 |
| 006-410-4715 | REFUND | .00 | .00 | .00 | .00 | .00 |
| 006-410-4765 | LIBRARY FINES | 3,700.00 | 271.25 | 1,014.49 | 27.42 | 2,685.51 |
| 006-410-4799 | OTHER REVENUES | 3,900.00 | .00 | 600.00 | 15.38 | 3,300.00 |
| 006-910-4830 | TRANSFER IN - LIBRARY OPERATIN | .00 | .00 | .00 | .00 | .00 |
| 006-910-4832 | INTERFUND LOAN PAYMENT | .00 | .00 | .00 | .00 | .00 |
| 006-950-4000 | GENERAL PROPERTY TAXES | 147,600.00 | .00 | .00 | .00 | 147,600.00 |
| | LIBRARY OPERATING TOTAL | 185,600.00 | 469.19 | 3,117.03 | 1.68 | 182,482.97 |

## BUDGET REPORT CALENDAR 9/2026, FISCAL 3/2027 25.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|---|---|---|---|---|---|---|
| 006-410-6010 | SALARIES | 147,600.00 | 11,094.02 | 33,009.27 | 22.36 | 114,590.73 |
| 006-410-6210 | DUES & SUBSCRIPTIONS 1yr BRIDGES & 3yr NP Subs | 1,600.00 | .00 | 1,695.97 | 106.00 | 95.97- |
| 006-410-6230 | TRAVEL, TRAINING, & DUES | 20.00 | .00 | .00 | .00 | 20.00 |
| 006-410-6310 | BUILDING & GROUNDS MAINTENANCE | 4,000.00 | 439.32 | 2,200.92 | 55.02 | 1,799.08 |
| 006-410-6371 | UTILITIES | 13,000.00 | 1,386.41 | 3,818.92 | 29.38 | 9,181.08 |
| 006-410-6402 | ADVERTISING & LEGAL PUBLICATIO | .00 | .00 | .00 | .00 | .00 |
| 006-410-6405 | RECORDING FEES | 1,050.00 | .00 | .00 | .00 | 1,050.00 |
| 006-410-6411 | LEGAL EXPENSES | .00 | .00 | .00 | .00 | .00 |
| 006-410-6497 | MISC EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 006-410-6498 | PROGRAMMING | 3,000.00 | 68.91 | 287.36 | 9.58 | 2,712.64 |
| 006-410-6505 | NEW EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 006-410-6507 | OPERATING SUPPLIES & MATERIALS | 400.00 | .00 | 38.06 | 9.52 | 361.94 |
| 006-410-6508 | POSTAGE | 150.00 | .00 | 44.47 | 29.65 | 105.53 |
| 006-410-6522 | PRINTED MATERIALS | 5,000.00 | 184.34 | 914.72 | 18.29 | 4,085.28 |
| 006-410-6523 | AUDIO/VISUAL MATERIALS | 500.00 | .00 | 74.82 | 14.96 | 425.18 |
| 006-410-6525 | SOFTWARE & TECH SUPPORT | 8,500.00 | 180.00 | 2,719.03 | 31.99 | 5,780.97 |
| 006-410-6526 | JANITOR SUPPLIES | 500.00 | .00 | 226.46 | 45.29 | 273.54 |
| | LIBRARY OPERATING TOTAL | 185,320.00 | 13,353.00 | 45,030.00 | 24.30 | 140,290.00 |

## BUDGET REPORT CALENDAR 9/2026, FISCAL 3/2027 25.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|---|---|---|---|---|---|---|
| 010-410-6408 | LIABILITY & PROP INS LEVY TOTA | 13,500.00 | .00 | 7,405.12 | 54.85 | 6,094.88 |
| 112-410-61 | EMPLOYEE BENEFITS TOTAL | 35,930.00 | 2,559.32 | 7,857.80 | 21.87 | 28,072.20 |
| | TOTAL EXPENSES | 49,430.00 | 2,559.32 | 15,262.92 | 30.88 | 34,167.08 |

# SEPTEMBER 2026 ENDOWMENT/CAPITAL FUND REPORT

**REVENUE REPORT** CALENDAR 9/2026, FISCAL 3/2027 25.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | ESTIMATE | MTD BALANCE | YTD BALANCE | PERCENT RECVD | UNCOLLECTED |
|---|---|---|---|---|---|---|
| 167-410-4300 | INTEREST - LIBRARY ENDOWMENT | .00 | .00 | .00 | .00 | .00 |
| 167-410-4471 | LOCAL GRANTS | 18,000.00 | .00 | 20,000.00 | 111.11 | 2,000.00- |
| 167-410-4705 | DONATIONS | .00 | .00 | .00 | .00 | .00 |
| 167-410-4707 | DONATIONS/BLDG RENOVATION | 18,000.00 | 100.00 | 100.00 | .56 | 17,900.00 |
| 167-410-4799 | OTHER REVENUES | .00 | .00 | .00 | .00 | .00 |
| 167-910-4830 | TRANSFER IN - LIBRARY ENDOW | .00 | 2,318.34- | 2,318.34- | .00 | 2,318.34 |
| 167-910-4832 | INTERFUND LOAN PAYMENT | .00 | .00 | .00 | .00 | .00 |
| | LIBRARY ENDOWMENT TOTAL | 36,000.00 | 2,418.34 | 22,418.34 | 62.27 | 13,581.66 |

**BUDGET REPORT** CALENDAR 9/2026, FISCAL 3/2027 25.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|---|---|---|---|---|---|---|
| 167-410-6751 | CONSTRUCTION PROJECTS | 50,000.00 | 1,351.64 | 1,351.64 | 2.70 | 48,648.36 |
| 167-910-6910 | TRANSFER OUT - LIBRARY ENDOWME | .00 | .00 | .00 | .00 | .00 |
| | LIBRARY ENDOWMENT TOTAL | 50,000.00 | 1,351.64 | 1,351.64 | 2.70 | 48,648.36 |

# SEPTEMBER 2026 MONEY MARKET REPORT

**BANK CASH REPORT** 2026

| FUND | BANK GL | NAME | AUGUST CASH BALANCE | SEPTEMBER RECEIPTS | SEPTEMBER DISBURSMENTS | SEPTEMBER CASH BALANCE | OUTSTANDING TRANSACTIONS | SEP BANK BALANCE |
|---|---|---|---|---|---|---|---|---|
| BANK | MIDWEST HERITAGE LIB MM BK#4 | | 157,449.21 | 177.94 | 0.00 | 157,627.15 | 0.00 | 157,627.15 |
| 006 | LIBRARY MM ACCOUNT | | | | | | | |

# SEPTEMBER 2026 TREASURER'S REPORT

**BUDGET REPORT** CALENDAR 9/2026, FISCAL 3/2027 25.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|---|---|---|---|---|---|---|
| | LIBRARY TOTAL | 284,750.00 | 17,263.96 | 61,644.56 | 21.65 | 223,105.44 |

**TREASURER'S REPORT** CALENDAR 9/2026, FISCAL 3/2027

| ACCOUNT TITLE | | LAST MONTH END BALANCE | RECEIVED | DISBURSED | CHANGE IN LIABILITY | ENDING BALANCE |
|---|---|---|---|---|---|---|
| 006 | LIBRARY OPERATING | 26,575.82- | 469.19 | 15,671.34 | .00 | 41,777.97- |
| 167 | LIBRARY ENDOWMENT | 349,760.99 | 2,418.34 | 1,351.64 | .00 | 350,827.69 |

# CHARITON FREE PUBLIC LIBRARY FY2027 BUDGET — SEPTEMBER 2026

| OPERATING BUDGET REVENUES & EXPENDITURES | | BUDGETED | 09/2026 | BALANCE |
|---|---|---|---|---|
| **BEGINNING BALANCE 7/1/2026 (Cash on hand $135.00)** | | | | **$135.00** |
| 006-410-4300 | INTEREST **MONEY MARKET** | $4,500.00 | $177.94 | $1,267.54 |
| 006-410-4470 | RURAL FEES (Salaries & Utilities) | $20,900.00 | $0.00 | $0.00 |
| 006-410-4471 | GRANTS | $2,500.00 | $0.00 | $0.00 |
| 006-410-4550 | MISCELLANEOUS | $0.00 | $0.00 | $0.00 |
| 006-410-4705 | DONATIONS | $2,500.00 | $20.00 | $235.00 |
| 006-410-4715 | REFUND | $0.00 | $0.00 | $0.00 |
| 006-410-4765 | LIBRARY INCOME | $3,700.00 | $271.25 | $1,014.49 |
| 006-410-4799 | OTHER GENEALOGY RENT | $3,900.00 | $0.00 | $600.00 |
| 006-**910**-4830 | TRANSFER INTO LIBRARY OPERATING FUND | $0.00 | $0.00 | $0.00 |
| 006-**950**-4000 | CITY PROPERTY TAXES (Salaries) | $147,600.00 | $0.00 | $0.00 |
| | **TOTAL INCOME** | **$185,600.00** | **$469.19** | **$3,117.03** |
| 006-410-6010 | GROSS SALARIES | $147,600.00 | ($11,094.02) | ($33,009.27) |
| 006-410-6210 | SUBSCRIPTIONS/LICENSES (Annual BRIDGES, 3 yrs Newspapers) | $1,600.00 | $0.00 | ($1,695.97) |
| 006-410-6230 | TRAVEL/TRAINING/DUES | $20.00 | $0.00 | $0.00 |
| 006-410-6310 | BUILDING & GROUNDS | $4,000.00 | ($439.32) | ($2,200.92) |
| 006-410-6371 | UTILIITIES | $13,000.00 | ($1,386.41) | ($3,818.92) |
| 006-410-6402 | ADVERTISING/PUBLICATIONS | $0.00 | $0.00 | $0.00 |
| 006-410- 6405 | AUDITOR RECORDING FEES | $1,050.00 | $0.00 | $0.00 |
| 006-410-6411 | LEGAL EXPENSES | $0.00 | $0.00 | $0.00 |
| 006-410-6497 | MISC. EXPENSES | $0.00 | $0.00 | $0.00 |
| 006-410-6498 | PROGRAMMING | $3,000.00 | ($68.91) | ($287.36) |
| 006-410-6505 | NEW FURNITURE/EQUIP (budgeted $0) | $0.00 | $0.00 | $0.00 |
| 006-410-6507 | OPERATING SUPPLIES | $400.00 | $0.00 | ($38.06) |
| 006-410-6508 | POSTAGE | $150.00 | $0.00 | ($44.47) |
| 006-410-6522 | PRINTED MATERIALS | $5,000.00 | ($184.34) | ($914.72) |
| 006-410-6523 | AUDIO-VISUAL MATERIALS | $500.00 | $0.00 | ($74.82) |
| 006-410-6525 | SOFTWARE & TECH SUPPT | $8,500.00 | ($180.00) | ($2,719.03) |
| 006-410-6526 | JANITOR SUPPLIES | $500.00 | $0.00 | ($226.46) |
| | **TOTAL EXPENDITURES** | **$185,320.00** | **($13,353.00)** | **($45,030.00)** |
| **(Cash on hand: Petty Cash $60, Income Cash Drawers $75)** | | | **BALANCE** | **($41,777.97)** |

| ENDOWMENT/CAPITAL BUDGET REVENUES & EXPENDITURES | | BUDGETED | 09/2026 | BALANCE |
|---|---|---|---|---|
| **BEGINNING BALANCE 7/1/2026** | | | | **$329,760.99** |
| 167-410-4300 | INTEREST - LIBRARY ENDOWMENT INCOME | $0.00 | $0.00 | $0.00 |
| 167-410-4471 | GRANTS - LIBRARY CAPITAL PROJECTS INCOME | $18,000.00 | $0.00 | $20,000.00 |
| 167-410-4705 | DONATIONS - LIBRARY ENDOWMENT INCOME | $0.00 | $0.00 | $0.00 |
| 167-410-4707 | DONATIONS - LIBRARY CAPITAL PROJECTS INCOME | $18,000.00 | $100.00 | $100.00 |
| 167-410-4799 | OTHER REVENUES - CAPITAL PROJECTS INCOME | $0.00 | $0.00 | $0.00 |
| 167-910-4830 | TRANSFER IN - LIBRARY ENDOWMENT INCOME | $0.00 | $2,318.34 | $2,318.34 |
| | **TOTAL CAPITAL INCOME** | **$36,000.00** | **$2,418.34** | **$22,418.34** |
| 167-410-6751 | CAPITAL PROJECT EXPENDITURES | $50,000.00 | ($1,351.64) | ($1,351.64) |
| | | | | **$350,827.69** |
| RESTRICTED | Restricted Memorial Bequests for Collection Purchases (BLAKE, DEWEY, HERRICK) | | | ($43,271.57) |
| | | | **CAPITAL FUND BALANCE** | **$307,556.12** |

| | | |
|---|---|---|
| Jul-24 | Fiscal Year 2024 Operating Fund Remainder Transferred to Endowment Fund | $54,269.91 |
| Sep-25 | Fiscal Year 2025 Operating Fund Remainder Transferred to Endowment Fund | $6,502.34 |
| Sep-26 | Fiscal Year 2026 Operating Fund Remainder Transferred to Endowment Fund | $2,318.34 |
| | | $63,090.59 |

**CHARITON FREE PUBLIC LIBRARY**
**CHARITON, IOWA**
**NOVEMBER 2026 CLAIMS**

| OPERATING FUND CLAIMS | | BUDGET LINE | V# | PAYMENT |
|---|---|---|---|---|
| Access Systems | Monthly Copier | 006-410-6525 | 5321 | $71.66 |
| Alliant Energy | Monthly Electric | 006-410-6371 | 131 | $579.15 |
| Amazon Capital Services<br>Purchased new table for Computer Stations & cable solutions. | Programming | 006-410-6498 | 5265 | $57.26 |
| | New Equip/Furniture | 006-410-6505 | | $363.84 |
| | Operating Supplies | 006-410-6507 | | $179.06 |
| | Printed Materials | 006-410-6522 | | $789.13 |
| | AV Materials | 006-410-6523 | | $17.39 |
| Chariton Water Department | Monthly Water | 006-410-6371 | 80 | $52.66 |
| D.I.A.L Elevator Safety Bureau | Annual Check | 006-410-6310 | 5499 | $175.00 |
| Mainstay Systems Inc. | Watchguard Annual | 006-410-6525 | 5351 | $1,170.00 |
| Murphy, Kris | BR Shelves, Screen | 006-410-6505 | 1324 | $199.97 |
| Petty Cash | Postage | 006-410-6508 | 68 | $10.44 |
| | Custodial Supplies | 006-410-6526 | | $6.42 |
| Windstream | Monthly Phone & Int. | 006-410-6371 | 858 | $298.22 |
| **TOTAL OPERATING FUND CLAIMS PAID NOVEMBER 2026** | | | | **$3,970.20** |

| CAPITAL PROJECT CLAIMS | | BUDGET LINE | V# | PAYMENT |
|---|---|---|---|---|
| Charger Manufacturing | YRG Benches | 167-410-6751 | | $3,600.00 |
| **TOTAL CAPITAL FUND CLAIMS PAID NOVEMBER 2026** | | | | **$3,600.00** |

I hereby empower the treasurer of the City of Chariton, Iowa to pay the above amounts.

_____, Vice President of the Chariton Free Public Library Board of Trustees
Sarah Hunkele

# Forensics

**TE Forensics, Inc 10501 Buena Vista Court Urbandale, IA 50322**

**Date:** October 26, 2026 **Job #:** P26-286

**To:** Chariton Public Library

murphy@chariton.lib.ia.us

**Attn:** Kris Murphy

The structural evaluation of the building at 803 Braden Avenue in Chariton, IA will include the following scope:

We will examine the existing property, take photographs and document the condition of the property for current and future work required. This will include a review of the roof structure and membrane, the exterior shell, walls, windows and doors as well as condition of the fire escapes. This will include a visual analysis of the mortar and brick but no physical testing. It will include a review of the walls if they are bowing and/or out of plumb. The floor systems and the roof structure will be evaluated for its general integrity, proper sizing of joists and current stability. The historic buildings are designed in a fashion where the floors and roof are supported by the walls for gravity loads and the walls are supported by the roof and floors for horizontal (wind) loads. The integrity of the connection between the floor and roof will be evaluated to ensure a proper load transfer between these items. There will be a review of handicapped accessibility, restroom requirements and general architectural comments.

All of the aforementioned information will be provided in a physical report with appropriate photographs and Code references if needed. The building will be evaluated for which repairs are needed immediately for structural stability and which can be incorporated during the historical restoration. Destructive testing may be recommended in the report. Subsequent testing and further engineering analysis will be provided on a time and material basis.

The fee for the initial report and investigations will be a lump sum of **$2,440**.

Thank you for the opportunity to provide this service. Please call if we may be of assistance.

Jim Tometich, P.E.

Cell: 515-291-1221

jet@tometichengineering.com



## Bench for Public Library: Bench No. 1

- Bench is 60 inches long
- Features a bookshelf design
- 2 Benches will have this pattern

Estimated Cost: **$1550.00 for two benches**






## Bench for Public Library: Bench No. 2

- Bench is 60 inches long
- Uses an open book design
- 2 Benches will have this pattern

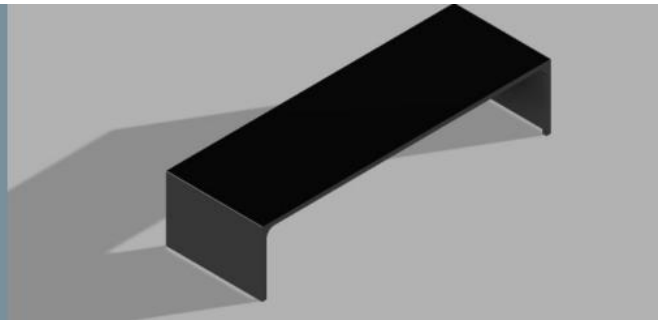
Estimated Cost: **$1550.00 for two benches**




## Bench for Public Library: Bench No. 3

Bench is 6 foot long, 2 foot wide, and 16" Tall

**Estimated Cost: $500**



# Lets Roll Contracting

Chariton Library
803 Braden Ave.
Chariton, Iowa. 50049

Estimate for painting soffit/facia and window/door trim on Chariton Library. Clean, prep and paint soffit/facia/crown moldings around eve of Library roof, 8 windows in lower floor of Library. Trim + Moldings Around And above main entry door. Trim on East side of building where A/C lines enter.
Install new plexiglass cover on windows where missing. Estimate includes all materials + labor And equipment to complete described work.
Paint will be Behr Ultra Brand exterior satin or semigloss finish.

**Total without window Repairs - $23,360** ~~Total. $27,360.00~~

LET'S ROLL CONTRACTING LLC

KEVIN GWINN
641-776-4030
letsrollcontractingservices@gmail.com

All Types
Construction
Remodeling

P.O. Box 1111 Centerville IA. 52544
C151790

# QUOTE

Chariton Library

**Date** Oct 5, 2026
**Expiry** Oct 19, 2026
**Quote Number** QU-0196
**Reference**
Light/Charging Stations

Lucas County Electric Services LLC
19607 570th St
LACONA IA 50139
UNITED STATES

| Description | Quantity | Unit Price | Tax | Amount USD |
|---|---|---|---|---|
| Trench approx. 100' to pedestal locations with rough back fill. 2 southern posts to be trenched together in 1" PVC conduit. 2 northern posts to be trenched together in 1" PVC conduit. Red warning tape to be installed within 8" of the finished trenches. Expansion fittings to be used per code at the building. | 1.00 | 0.00 | | 0.00 |
| Dig 4-12" post hole approx. 42" deep for each of the lighting pedestals. Pour concrete about 6" above finished grade with a 12" Sonotube round, finished with anchor bolts set to be square with the sidewalk adjacent to it. | 1.00 | 0.00 | | 0.00 |
| Install 1" bell box at each end of the trench and pipe the two installations together with 3/4" EMT. Pull #10 THHN AWG CU wire to each location. Separate outlet power from the lights. | 1.00 | 0.00 | | 0.00 |
| Install 3 circuits to the existing siemens load center at the interior wall of the basement approx. 10' from the exterior wall on the West side of the building. Outlets to the North are 1 circuit, outlets to the South are the 2nd circuit, and lights are the 3rd circuit. | 1.00 | 0.00 | | 0.00 |
| Electrical permit & inspection included | 1.00 | 0.00 | | 0.00 |
| materials | 1.00 | 2,849.83 | | 2,849.83 |
| labor | 1.00 | 4,200.00 | | 4,200.00 |
| trencher rental | 1.00 | 645.27 | | 645.27 |
| | | | Subtotal | 7,695.10 |
| | | | TOTAL TAX | 0.00 |
| | | | **TOTAL USD** | **7,695.10** |

**Terms**

50% due at acceptance $3,847.55
50% due at completion of final inspection. 3,847.55
**Our work is warrantied for 1 year, starting from the date of the passed final electrical inspection**
Exclusions
** lamp posts provided by customer**

**JUSTIN FITZGERALD**

# INVOICE

641-203-0969

Justin Fitzgerald
107 E Shaw, PO Box 435

Russell IA
50238

Attention: Kris Murphy
Chanton Library
Chanton IA 50049
Date: 10/13/2026

Project Title: Young Reading Garden
Terms: Upon Receipt

| Description | Quantity | Unit Price | Cost |
|---|---|---|---|
| 48x18.5 foot pad, with 1/2 in rebar 4 inches thick | | | $24,255.00 |
| Approximately 50 ft of 10 ft wide sidewalk with 1/2 in rebar, 4 inches thick | | | |
| 118 ft of sidewalk, 8ft wide with 1/2 in rebar, 4 inches thick | | | |
| Approximately 180 ft curb with 1/2 in rebar | | | |
| Existing sidewalk tear out and haul off | | | |
| Backfill to rough grade | | | |
| | | Total | $24,255.00 |
| | | | $0.00 |
| | | Total | $24,255.00 |

**There will be a 2% permit fee**

**The quote does not include any utility removal or replacement**

Thank you for your business. It's a pleasure to work with you on your project.

**Chariton Free Public Library**
**Director's Report**
**November 12, 2026**

Charger Card Registration Forms: We received 163 forms, 21 from the preschool, 44 from Van Allen and 98 from Columbus. We were able to register 161 students for cards and the cards will be returned to the schools to be sent home with the kids on Friday. Several forgot to put a teacher's name on them, but we knew which school to send them back to. Two forms were not completed correctly and were sent back to the teacher listed on one of them. My hope is that the incomplete forms will go back to that one household and come back to us so those kids too can get their cards.

We bought a new table for the Chrome devices in the juvenile section. Currently all of those machines are still on it, but we plan to move two to a table we'll add by the south windows in the nonfiction section. Patrons won't be able to print from those two, but four kids can now sit together in that location for their games. We took the opportunity to tame the cords as well.

We are participating in a Telehealth Tablet program offered by Marion County. We've received the tablet, but I still need to meet online with the program representative to set it up for us. People will be able to use the tablet to conduct telehealth visits in the boardroom. More on that later.

I contacted an engineer recommended by the City Manager to do an assessment of the building. Initially this was to help determine what we might do with the southeast basement rooms, but the assessment will cover the whole building. See quote in this packet.

Bevin and I met with three students from Charger Manufacturing. They've designed benches for us which they will produce. For them to complete the project we must pay for the materials up front. See quote and claim in this packet. We will receive the benches before the Young Reading Garden project is underway, but we'll likely locate them in the greenspace right away, or possibly on the north side of the building to await their future homes.

I've just started working on the budget request for next fiscal year. The financial committee will discuss it at their December meeting and I hope we'll vote on it at the December board meeting.

We're also gearing up for the annual weed of the collection. Shelf space is getting tight again.

The City has acquired new financial system software, so there may be some bumps and a learning curve in the near future while the transition happens.

Kris Murphy, November 12, 2026