

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY JULY 12, 2018

5:30 PM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Members of the public who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated in the agenda. Please alert the library director.

1. NEW TRUSTEE: Marcia Fenton
2. CALL TO ORDER
3. ADOPTION OF AGENDA
4. MINUTES
5. PUBLIC FORUM
6. CORRESPONDENCE
7. FINANCIAL STATEMENT
8. CLAIMS
9. GRANTS
10. OLD BUSINESS
 - a. Quotes for Security System
11. NEW BUSINESS
12. REPORTS: Director's Report attached.
13. ADJOURNMENT

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY AUGUST 9, 2018

5:30 PM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Members of the public who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated in the agenda. Please alert the library director.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. MINUTES
4. PUBLIC FORUM
5. CORRESPONDENCE
6. FINANCIAL STATEMENT
7. CLAIMS
8. GRANTS: Vredenburg Foundation Grant Request 2018 – Patron Computer Hardware & Software
9. OLD BUSINESS
10. NEW BUSINESS
11. REPORTS: Director's Report attached.
12. ADJOURNMENT

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY SEPTEMBER 6, 2018

5:30 PM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Members of the public who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated in the agenda. Please alert the library director.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. MINUTES
4. PUBLIC FORUM
5. CORRESPONDENCE
6. FINANCIAL STATEMENT (Unavailable at time of meeting, Murphy will email when available.)
7. CLAIMS
8. GRANTS
9. OLD BUSINESS
10. NEW BUSINESS
 - a. October's Regular Meeting rescheduled to Thursday, October 11th due to Homecoming.
11. REPORTS: Director's Report attached.
12. ADJOURNMENT

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY OCTOBER 11, 2018

5:30 PM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Members of the public who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated in the agenda. Please alert the library director.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. MINUTES
4. PUBLIC FORUM
5. CORRESPONDENCE
 - a. Affidavit of Mailing Notice: Estate of Thomas Clifford Anderson (Shelton Law Firm mailed 9/13/18)
6. FINANCIAL STATEMENT (August & September) TREASURER'S REPORT (August)
7. CLAIMS
8. GRANTS
9. OLD BUSINESS
10. NEW BUSINESS
 - a. 2020 Budget Request
 - b. Bequest Transfer for 2018 Over-Expenditures
 - c. Library Hours to same year-round
 - d. Access Systems IT Assessment (\$500)
11. REPORTS: Director's Report attached.
12. ADJOURNMENT

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY NOVEMBER 1, 2018

5:30 PM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Members of the public who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated in the agenda. Please alert the library director.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. MINUTES
4. PUBLIC FORUM
5. CORRESPONDENCE
 - a.
6. FINANCIAL STATEMENT & TREASURER'S REPORT
7. CLAIMS
8. GRANTS
9. OLD BUSINESS
 - a. 2020 Budget Request
 - b. Bequest Transfer for 2018 Over-Expenditures
 - c. Library Hours to same year-round & Annual Calendar (Discussion today, then vote in December?)
10. NEW BUSINESS
 - a. Board Officer Nominations
11. REPORTS: Director's Report attached.
12. ADJOURNMENT

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY DECEMBER 6, 2018

5:30 PM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Members of the public who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated in the agenda. Please alert the library director.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. MINUTES
4. PUBLIC FORUM
5. CORRESPONDENCE
 - a. Thanks to Past Donors
 - b. Final Grant Report Vredenburg FY18 Grant (finished grant funds on nonfiction books)
 - c. Final Grant Report SCICF Grant (collection items for every section of the Library)
 - d. Final Report and Thank You to Coons Foundation (collection items for all sections)
6. FINANCIAL STATEMENT & TREASURER'S REPORT
7. CLAIMS
8. GRANTS
9. OLD BUSINESS
 - a. Annual Library Calendar
 - b. Board Officers – slate approval
10. NEW BUSINESS
11. REPORTS: Director's Report attached.
12. ADJOURNMENT

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY JANUARY 3, 2019

5:30 PM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Members of the public who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated in the agenda. Please alert the library director.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. MINUTES
4. PUBLIC FORUM
5. CORRESPONDENCE
 - a. Thanks to Past Donors
 - b. Final Grant Report Vredenburg FY18 Grant (finished grant funds on nonfiction books)
 - c. Final Grant Report SCICF Grant (collection items for every section of the Library)
 - d. Final Report and Thank You to Coons Foundation (collection items for all sections)
6. FINANCIAL STATEMENT & TREASURER'S REPORT
7. CLAIMS
8. GRANTS
9. OLD BUSINESS
 - a. Annual Library Calendar
10. NEW BUSINESS
11. REPORTS: Director's Report attached.
12. ADJOURNMENT

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY FEBRUARY 7, 2019

5:30 PM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Members of the public who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated in the agenda. Please alert the library director.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. MINUTES
4. PUBLIC FORUM
5. CORRESPONDENCE
 - a. Thank you to Lucas County Supervisors
6. FINANCIAL STATEMENT & TREASURER'S REPORT
7. CLAIMS
8. GRANTS
 - a. SCICF Grant Request - \$5,000 for Collection Purchases
 - b. Autism Welcome Here: Library Programs, Services & More Grant (Janell applied in November)
9. OLD BUSINESS
10. NEW BUSINESS
11. REPORTS: Director's Report attached.
12. ADJOURNMENT

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY MARCH 7, 2019

5:30 PM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Members of the public who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated in the agenda. Please alert the library director.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. MINUTES
4. PUBLIC FORUM
5. CORRESPONDENCE
6. FINANCIAL STATEMENT & TREASURER'S REPORT
7. CLAIMS
8. GRANTS
9. OLD BUSINESS
10. NEW BUSINESS
 - a. Trustee Recruiting
11. REPORTS: Director's Report attached.
12. ADJOURNMENT

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY APRIL 4, 2019

5:30 PM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Members of the public who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated in the agenda. Please alert the library director.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. MINUTES

4. PUBLIC FORUM

5. CORRESPONDENCE

a. County Assessor Real Estate Assessment – Library Property Value \$684,000

b. Windstream Notice of Chapter 11 – says it won't affect our service

6. FINANCIAL STATEMENT & TREASURER'S REPORT

7. CLAIMS

8. GRANTS – SCICF Award Ceremony – Monday, April 15th @ Pin Oak Marsh Lodge – Attendees? _____

9. OLD BUSINESS

a. Trustees

10. NEW BUSINESS

a. Library Building Projects – Request for Bids

11. REPORTS: Director's Report attached.

12. ADJOURNMENT

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY MAY 2, 2019

5:30 PM

All meetings of the Board are open to anyone who may wish to observe the proceedings. Members of the public who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated in the agenda. Please alert the library director.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. MINUTES

4. PUBLIC FORUM

5. CORRESPONDENCE

- a. Request for Proposals sent to Contractors (so far a few have come back undeliverable)
- b. Enrich Iowa Letter of Agreement (Interlibrary Loan Participation & Direct State Aid)

6. 4/2019 FINANCIAL STATEMENT & 3/2019 TREASURER'S REPORT

7. CLAIMS

8. GRANTS

9. OLD BUSINESS

a. Trustees

Resignations

Mike Armstrong
Jane Pillsbury
Virginia Cox

Appointments

George Esper (fills vacancy)
Fay Utesch (fills rural county vacancy)

We will postpone the beginning of Trustee training until more vacancies are filled.

10. NEW BUSINESS

11. REPORTS: Director's Report attached.

12. ADJOURNMENT

CHARITON PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA · THURSDAY JUNE 6, 2019

5:30 PM

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1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. MINUTES
4. PUBLIC FORUM
5. CORRESPONDENCE
 - a. Janell Armstrong resignation
 - b. Brandon Draper resignation
6. 5/2019 FINANCIAL STATEMENT & 4/2019 TREASURER'S REPORT
7. CLAIMS
8. GRANTS
9. OLD BUSINESS
 - a. Trustee Appointments George Esper & Rachel Watkins-Schoenig
10. NEW BUSINESS
 - a. July Meeting – regular time/date falls on July 4th.
11. REPORTS: Director's Report attached.
12. ADJOURNMENT